



# CenCom E 9-1-1 Public Safety Communications Center

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## CenCom E9-1-1 Communications Center Chiefs’ Operations Board Meeting Minutes October 19, 2023

### I. Call Meeting to Order

On Thursday, October 19, 2023, at 10:00 a.m. Chief Wilde called the meeting to order. The meeting was conducted at the Greater Round Lake Fire Station 1.

### II. Roll Call

Roll call of the Chief Operations Board was taken. The following Members of the Board were:

<u>Name</u>	<u>Community Agency</u>	<u>Status</u>
Chief Guttschow	Village of Antioch	Absent
Chief Cokefair	First Fire Protection Dist. Antioch	Present
Chief Prus	Village of Round Lake	Present
Chief Wilde	Village of Round Lake Beach	Present
Chief Schmidtke	Village of Round Lake Heights	Present
Chief Burch	Village of Round Lake Park	Present
Chief Formica	Greater Round Lake FPD	Present

### III. Public Comment

There was no public comment.

### IV. Approval of meeting minutes August 2023

Chief Cokefair made a motion to approve meeting minutes for August 2023, second by Chief Burch. Voice vote: all ayes; no nays, Chief Guttschow was absent for this vote, motion carried.

**V. Approval of Treasurer’s Report – August 2023 and September 2023**

Chief Burch made a motion to approve the verbal reading of the Treasurer’s Report for August 2023 and September 2023, second by Chief Prus. Roll Call vote: all ayes; no nays, Chief Guttschow was absent for this vote, motion carried.

**VI. Approval of the Payment of the Bills September 2023 in the amount of \$54,020.08 and October 2023 in the amount of \$11,719.07.**

Chief Burch made a motion to approve the payment of the bills for September 2023 in the amount of \$54,020.08 and October 2023 in the amount of \$11,719.07. Second by Chief Schmidtke. Roll Call vote: all ayes; no nays, Chief Guttschow was absent for this vote motion carried.

**VII. Communications Report**

Presented in the report. The highlights are Diana Fowler’s 10-year anniversary. 2 CenCom employees, Diana Fowler and Siera Chovanec received Life Saver awards for CPR saves. Nick Flood is the Employee of the 2<sup>nd</sup> Quarter. We went live with Emergency Fire Dispatch (EFD) on July 18, 2023. Deputy Director Sofie and Supervisor Fowler attended the APCO National Conference in Nashville to accept the NCMEC award.

There have been 47 MABAS calls to date. All computers in the center have been replaced. We are still working on program and network issues.

**VIII. New Business**

**a. Caution Notes / Trespass / Ban List**

Departments have been sending requests to enter Trespass notices into the CAD as a caution note. This bogs down the system and makes it difficult to scroll through that information before you get to pertinent call information. It was determined Frontline has a module to enter Trespass / Ban information. Director Whitfield contacted Frontline support who advised it was a simple fix to enable that module. CenCom will remove the trespass caution notes and forward the paperwork to the departments to enter into Frontline.

**IX. Old Business**

**a. Regional Consolidation**

The draft IGA should be ready by November 2, 2023. The frequency of meetings have been increased to make decisions. Construction is on time and budget for the new building. The underground utilities are done and walls will be going up shortly.

**X. Closed Session**

Not needed

**XI. Action, if any from closed session**

No action to be taken from closed session.

**XII. Informational Items/Good of the Organization**

Director Whitfield inquired about radio back up plans. She will look into options and report back.

**XIII. Next Chief Operations meeting is December 21, 2023**

**XIV. Adjournment**

Chief Burch made a motion to adjourn at 10:34 a.m., second by Chief Prus. Voice vote: all ayes; no nays, motion carried.

Respectfully submitted,

Chief Daniel Burch  
Minutes transcribed by Taryn Sofie