



# CenCom E 9-1-1 Public Safety Communications Center

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## CenCom E9-1-1 Communications Center Chiefs’ Operations Board Meeting Minutes August 24, 2023

### I. Call Meeting to Order

On Thursday, August 24, 2023, at 10:02 a.m. Deputy Chief Rodriguez called the meeting to order. The meeting was conducted at the Greater Round Lake Fire Station 1.

### II. Roll Call

Roll call of the Chief Operations Board was taken. The following Members of the Board were:

<u>Name</u>	<u>Community Agency</u>	<u>Status</u>
Chief Guttschow	Village of Antioch	Present
Chief Cokefair	First Fire Protection Dist. Antioch	Present
Deputy Chief Bell	Village of Round Lake	Present
Deputy Chief Rodriguez	Village of Round Lake Beach	Present
Chief Schmidtke	Village of Round Lake Heights	Present
Chief Burch	Village of Round Lake Park	Present
Battalion Chief VandeBerg	Greater Round Lake FPD	Present

### III. Public Comment

There was no public comment.

### IV. Approval of meeting minutes June 2023

Chief Guttschow made a motion to approve meeting minutes for June 2023, second by Chief Schmidtke. Voice vote: all ayes; no nays, motion carried.

**V. Approval of Treasurer’s Report – June 2023 and July 2023**

Chief Cokefair made a motion to approve the Treasurer’s Report for June 2023 and July 2023, second by Deputy Chief Bell. Roll Call vote: all ayes; no nays, motion carried.

**VI. Approval of the Payment of the Bills July 2023 in the amount of \$65,136.90 and August 2023 in the amount of \$41,248.68.**

Chief Burch made a motion to approve the payment of the bills for July 2023 in the amount of \$65,136.90 and August 2023 in the amount of \$41,248.68. Second by Battalion Chief VandeBerg. Roll Call vote: all ayes; no nays, motion carried.

**VII. Communications Report**

Presented in the report. The highlights are Diana Fowler’s 10-year anniversary. 2 CenCom employees, Diana Fowler and Siera Chovanec received Life Saver awards for CPR saves. Nick Flood is the Employee of the 2<sup>nd</sup> Quarter. We went live with Emergency Fire Dispatch (EFD) on July 18, 2023. Deputy Director Sofie and Supervisor Fowler attended the APCO National Conference in Nashville to accept the NCMEC award.

There have been 47 MABAS calls to date. All computers in the center have been replaced. We are still working on program and network issues.

**VIII. New Business**

**a. Secure Tones**

Deputy Director Sofie will send tone options for the emergency alert tones.

**IX. Old Business**

**a. Regional Consolidation**

Federal Engineering Consultant firm was out for meetings the week of August 14. Director Whitfield is on the Governance Working Group. They are currently gathering information and meeting to create the IGA, the Executive Director job description, operations. They had a representative perform site visits at the 8 PSAPS to observe operations.

**X. Closed Session**

Not needed

**XI. Action, if any from closed session**

No action to be taken from closed session.

**XII. Informational Items/Good of the Organization**

None reported.

**XIII. Next Chief Operations meeting is October 19, 2023**

**XIV. Adjournment**

Chief Burch made a motion to adjourn at 10:35 a.m., second by Chief Cokefair. Voice vote: all ayes; no nays, motion carried.

Respectfully submitted,

Chief Daniel Burch  
Minutes transcribed by Taryn Sofie