



# CenCom E 9-1-1 Public Safety Communications Center

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## CenCom E9-1-1 Communications Center Chiefs’ Operations Board Meeting Minutes October 20, 2022

### I. Call Meeting to Order

On Thursday, October 20 at 10:10 a.m. Chief Wilde called the meeting to order. The meeting was conducted at the Greater Round Lake Fire Station 1.

### II. Roll Call

Roll call of the Chief Operations Board was taken. The following Members of the Board were:

| <u>Name</u>       | <u>Community Agency</u>             | <u>Status</u> |
|-------------------|-------------------------------------|---------------|
| Chief Guttschow   | Village of Antioch                  | Absent        |
| Chief Cokefair    | First Fire Protection Dist. Antioch | Present       |
| Deputy Chief Bell | Village of Round Lake               | Present       |
| Chief Wilde       | Village of Round Lake Beach         | Present       |
| Chief Schmidtke   | Village of Round Lake Heights       | Present       |
| Chief Burch       | Village of Round Lake Park          | Present       |
| Chief Formica     | Greater Round Lake FPD              | Present       |

### III. Public Comment

There was no public comment.

### IV. Approval of meeting minutes August 2022

Chief Burch made a motion to approve meeting minutes for August 2022, second by Chief Formica. Voice vote: all ayes; no nays, motion carried. Chief Guttschow was absent for this vote.

**V. Approval of Treasurer’s Report – August 2022 and September 2022**

Chief Burch made a motion to approve the Treasurer’s Report for August 2022 and September 2022, second by Deputy Chief Bell. Voice vote: all ayes; no nays, motion carried. Chief Guttschow was absent for this vote.

**VI. Approval of the Payment of the Bills August/September 2022 in the amount of \$45,858.67 and October in the amount of \$34,320.80.**

Chief Cokefair made a motion to approve the payment of the bills for August/September 2022 in the amount of \$45,858.67 and the October 2022 bills in the amount of \$34,320.80. Second by Chief Burch. Roll Call vote: all ayes; no nays, motion carried. Chief Guttschow was absent for this vote.

**VII. Communications Report**

Presented in report. Some highlights were the following CenCom anniversaries; Christopher Hess and Siera Chovanec – 1 year. Carmen Martin – 20 years, presented with a trophy award for her years of service. Employee of the Quarter (July-September) – Carmen Martin. Supervisor Matt Vergin passed his ENP exam. TC’s Nick Flood and Rebecca Oakes attended the 3-day active shooter training. 6 CenCom employees attended the IPSTA Conference in Springfield. 3 dispatchers now have their Excellence in Dispatch Certification. There have been 33 MABAS incidents this year. State Record disposal, CenCom destroyed approximately 2,358 lbs of paper.

**VIII. Old Business**

**a. Regional Consolidation**

The New IGA required a \$50,000 buy in from the 8 PSAPS. The first task will be to submit an RFP to hire a Project Manager that will oversee the consolidation. The new building will cost \$43 million, this will be covered by Lake County. There will be no charge to repay the debt. The only cost to the departments will be the cost of operations. Lake County ETSB will put money toward the technology in the building. The estimated date of opening the building is June 2025 after tech and testing can be completed.

**b. CenCom Starcom – Update**

GRLFPD received all radios minus the batteries. ChiComm is still working to fix an issue with the Cryptor modules. It was requested to have the volume output levels checked on Quad 2 regarding the tones vs. voice. Motorola has sent a milestone which Director Whitfield has not signed due to the issue with the Cryptor modules. No radio issues reported from Round Lake Beach or Round Lake Park officers.

Director Whitfield will forward information for a free radio training at Harper College.

**IX. New Business**

**a. SEND Protocol**

Director Whitfield will send a training video and place SEND Protocol cards in each agency mailbox. These materials will need to be given to each officer.

b. Policies

CenCom has received requests from Antioch Police Officers to contact the 590 Mobile Crisis Team. We are seeking additional information about this agency and if they are available to other departments. The Round Lake area departments had not heard of this team. Chief Cokefair advised the owner is based out of Antioch and are separate from the Lake County Health Department. Director Whitfield will reach out to have a representative attend the next meeting to provide a presentation and distribute information.

**X. Closed Session**

Not needed

**XI. Action, if any from closed session**

No action to be taken from closed session

**XII. Informational Items/Good of the Organization**

**XII. Next Chief Operations meeting is December 15, 2022**

**XIII. Adjournment**

Chief Cokefair made a motion to adjourn at 11:03 a.m., second by Deputy Chief Bell. Voice vote: all ayes; no nays, motion carried.

Respectfully submitted,

Chief Daniel Burch  
Minutes transcribed by Taryn Sofie