



CenCom E 9-1-1 Public Safety Communications Center

911 N. Lotus Drive • Round Lake Beach, IL 60073-2444 • Phone (847) 270-9111 • Fax (847) 270-9115

CenCom E9-1-1 Communications Center Executive Board of Directors Meeting Minutes September 23, 2022

I. Call Meeting to Order

On Friday, September 23, 2022, at 1:01 p.m. Chairman Formica called the meeting of the Executive Board of Directors to order. The meeting was at Round Lake Fire Station 1.

II. Roll Call

Roll call of the Executive Board of Directors was taken. The following Members of the Board were:

<u>Name</u>	<u>Community Agency</u>	<u>Status</u>
Village Administrator Jim Kiem	Village of Antioch	Present via Phone
Mayor Kraly	Village of Round Lake	Present
Mayor Nickles	Village of Round Lake Beach	Present at 1:07
Mayor Lumpkins	Village of Round Lake Heights	Present via phone
Mayor Linda Lucassen	Village of Round Lake Park	Present
Chief Greg Formica	Greater Round Lake FPD	Present
Chief Jon Cokefair	First Fire Protection Dist. of Antioch	Absent

Also, in attendance were: CenCom Director Nichol Whitfield, CenCom Deputy Director Taryn Sofie, and Attorney Jim Wargo.

III. Public Comment

None.

IV. Approval of Meeting Minutes – June 24, 2022

Mayor Kraly made a motion to approve the meeting minutes from June 24, 2022, second by Mayor Lucassen. Voice vote; all ayes; no nays, motion carried.

V. Communications Report

Director Whitfield highlighted some items in the report. Tia Chinn celebrated her 10th Anniversary at CenCom. She was presented with a plaque. Carmen Martin will be presented with a crystal award for her 20years of service at CenCom in October. We are fully staffed. We will be having 5 people at the IPSTA conference, one of them Supervisor Matt Vergin will be teaching.

*Proudly serving Antioch, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake Park,
Greater Round Lake Fire Protection District and the First Fire Protection District of Antioch*

CenCom has a lot of people completing training. Carmen Martin received her ENP certification. Matt Vergin and Nick Flood will be taking the test soon. CenCom achieved the NCMEC certification and will be receiving National Award for that. We have 5 dispatchers now with the Excellence award.

There have been a lot of equipment issues especially with AT&T. Everything is working. Thank you to all the departments that worked with the IT departments to get the new firewall installed with the VPN tunnels.

Thank you to Taryn for working with the state on getting the records disposal approved and finished. We shredded 2358lbs of paper. We will now be doing this on a regular basis.

The State pushed the NG911 switch for all SolaCom users until next year due to an error that was being received.

VI. Chief Operations Board Report

Nothing to Report.

VII. Old Business

a. Regional Consolidation Update

Chief Formica gave an update regarding the IGA that everyone signed for the next steps. This IGA went into effect on September 1st. Chief Formica is the Vice Chair for this committee. They are in the process of putting together an RFP for a program manager. The county has signed the agreement, and everything is moving forward. Nichol and Taryn have been working with the groups regarding the facility design and furniture's.

b. FYE22 Audit Approval

Mayor Kraly made a motion to approve CenCom FYE22 Audit, second by Chief Cokefair. Voice vote; all ayes; no nays, motion carried.

VIII. New Business

a. Employee Health Insurance Renewal

Cencom insurance renewal came in with an increase of 20% due to having under 50 employees and Covid. CenCom management came up with a couple different options for employees to lessen the blow of the increase of the insurance. CenCom being available to offer a portion of higher deductible if the employees would switch to an HRA plan. Mayor Lumpkins asked if they were able to merge smaller departments to increase the numbers to lower the amount of the insurance.

There was a discussion regarding the amount that CenCom will participate toward the deductible to offset the cost of the increased deductible if the employee chooses to go to the Option Plan.

Mayor Nickles made a motion to authorize the CenCom Health Insurance Renewal subject to sending out the updated information, second by Mayor Lucassen. Voice vote; all ayes; no nays, motion carried.

b. Contract Side Letter – Vacation Usage

CenCom and the Union agreed to have two people off on non-holidays if there is a power shift employee. The side letter was adopted and placed into the contract.

Mayor Lucassen made a motion to approve Vacation usage side letter, second by Mayor Kraly. Voice vote; all ayes; no nays, motion carried.

IX. Closed Session

None.

X. Action, if any, from closed session

N/A

XI. Informational Items / Good of the Organization

Chief Formica is hoping to have a unified command room at the station for all the departments to utilize if a big event occurs.

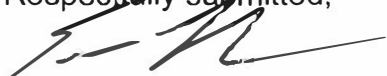
XII. Next Meeting January 27,2023

XIII. Adjournment

Mayor Nickles made a motion to adjourn, second by Mayor Lucassen. Voice vote; all ayes; no nays, motion carried.

Meeting adjourned at 1:40 p.m.

Respectfully submitted,



Mayor Terrance Lumpkins
Secretary

Minutes transcribed by:
Nichol Whitfield