



CenCom E 9-1-1 Public Safety Communications Center

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CenCom E9-1-1 Communications Center Chiefs' Operations Board Meeting Minutes August 18, 2022

I. Call Meeting to Order

On Thursday, August 18 at 10:01 a.m. Chief Burch called the meeting to order. The meeting was conducted at the Round Lake Police Department.

II. Roll Call

Roll call of the Chief Operations Board was taken. The following Members of the Board were:

<u>Name</u>	<u>Community Agency</u>	<u>Status</u>
Chief Guttschow	Village of Antioch	Present
Deputy Chief Cook	First Fire Protection Dist. Antioch	Present
Deputy Chief Bell	Village of Round Lake	Present
Deputy Chief Lunn	Village of Round Lake Beach	Present
Chief Roehlk	Village of Round Lake Heights	Absent
Chief Burch	Village of Round Lake Park	Present
BC Jay VandeBerg	Greater Round Lake FPD	Present

III. Public Comment

There was no public comment.

IV. Approval of meeting minutes June 2022

Chief Guttschow made a motion to approve meeting minutes for June 2022, second by Deputy Chief Lunn. Voice vote: all ayes; no nays, motion carried. Chief Roehlk was absent for this vote.

V. Approval of Treasurer’s Report – June 2022 and July 2022

Deputy Chief Lunn made a motion to approve the Treasurer’s Report for June 2022 and July 2022, second by Chief Guttschow. Voice vote: all ayes; no nays, motion carried. Chief Roehlk was absent for this vote.

VI. Approval of the Payment of the Bills July 2022 in the amount of \$54,015.55 and August in the amount of \$50,006.37.

Chief Guttschow made a motion to approve the payment of the bills for July 2022 in the amount of \$54,015.55 and the August 2022 bills in the amount of \$50,006.37. Roll Call vote: all ayes; no nays, motion carried. Chief Roehlk was absent for this vote.

VII. Communications Report

Presented in report. Some highlights were the following CenCom anniversaries; Emilee Whittaker – 7 years, Diana Fowler – 9 years, Tia Chinn – 10 years, and Nichol Whitfield – 17 years. Employee of the Quarter (April-June) – Nick Flood. Susan Johnson started back on August 15th. There are 3 TCs in Fire training, progressing as planned. Carmen Martin took the initiative to take her ENP certification exam through NENA in July. CenCom achieved MKRP membership on August 2nd. Nichol and Matt Vergin attended the APCO conference in Anaheim, CA to accept the APCO Training Certification (P33). There were 23 MABAS calls this year. Cambium equipment for the Antioch Microwave is partially repaired. CenCom took phone operations for FoxComm during a Solacom upgrade that took their phone system down. AT&T reported 911-line issues, one is still down and is a Solacom issue. The ROCF building continues to meet every other Monday, the last meetings were to select console furniture, which has been narrowed down to 2 companies. CAD user group meeting was cancelled for next week.

VIII. Old Business

a. Regional Consolidation

Today is the last meeting for The Policy Committee, the new IGA has been signed which will form the new group to discuss operations of the center.

b. CenCom Starcom – Update

Nothing new to report

IX. New Business

a. COVID Policies

CenCom still asks if anyone is having symptoms for all calls that will warrant a response. It was decided that CenCom can now ask “Are there any COVID positive cases?” All Police Departments advised they do not respond any different unless there is a positive case. Fire was advised we still use our Infectious Disease questioning (EIDS Tool) for calls and would continue status quo.

b. New CAD Build

The CAD user group continues to meet monthly (August was cancelled) to build the Tyler CAD.

X. Closed Session

Not needed

XI. Action, if any from closed session

No action to be taken from closed session

XII. Informational Items/Good of the Organization

XII. Next Chief Operations meeting is October 20, 2022

XIII. Adjournment

Deputy Chief Lunn made motion to adjourn, second by Deputy Chief Bell. Voice vote: all ayes; no nays, motion carried.

Respectfully submitted,



Chief Daniel Burch

Minutes transcribed by Taryn Sofie