



# CenCom E 9-1-1 Public Safety Communications Center

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## CenCom E9-1-1 Communications Center Chiefs' Operations Board Meeting Minutes January 21, 2021

### I. Call Meeting to Order

On Thursday, January 21, at 10:00 a.m. Chief Rivera called the meeting to order. The meeting was conducted via Zoom Virtual Meeting.

### II. Roll Call

Roll call of the Chief Operations Board was taken. The following Members of the Board were:

<u>Name</u>	<u>Community Agency</u>	<u>Status</u>
Chief Guttschow	Village of Antioch	Present
Chief Cokefair	First Fire Protection Dist. Antioch	Present
Chief Gillette	Village of Round Lake	Present
Chief Rivera	Village of Round Lake Beach	Present
Chief Roehlk	Village of Round Lake Heights	Absent
Deputy Chief Burch	Village of Round Lake Park	Present
Chief Dorn	Village of Barrington	Present
Chief Christian	Barrington Fire Department	Absent
Chief Formica	Greater Round Lake FPD	Present

Also, in attendance were Lisa Berger, CenCom Director, Nichol Whitfield, CenCom Deputy Director, Steven Shield, Village Administrator of Round Lake

### III. Public Comment

There was no public comment.

#### **IV. Approval of meeting minutes December 2020**

Chief Formica made a motion to approve meeting minutes for December 17, 2020, second by Chief Cokefair. Voice vote: all ayes; no nays, motion carried. Chief Roehlk and Chief Christian were absent for this vote.

#### **V. Approval of Treasurer's Report – December 2020**

Chief Formica made a motion to approve the Treasurer's Report for December 2020, second by Chief Dorn. Chief Formica questioned the deposit amount. Director Berger stated it was a timing issue. Voice vote: all ayes; no nays, motion carried. Chief Roehlk and Chief Christian were absent for this vote.

#### **VI. Approval of the Payment of the Bills December 2020, in the amount of \$41,197.66.**

Chief Dorn made a motion to approve the payment of the bills for December 2020 in the amount of \$41,197.66 second by Chief Cokefair. Roll Call vote: all ayes; no nays, motion carried. Chief Roehlk and Chief Christian were absent for this vote.

#### **VII. Director's Report**

Director Berger and Deputy Director Nichol Whitfield recertified our ENP Certification for another 4 years. The annual financial audit report for the state was completed. We have been working on the FYE22 budget.

#### **VIII. Old Business**

##### **a. Regional Consolidation – CAD, mobile, RMS and JMS RFP process**

The technical group came to a unanimous decision to move forward and present to the operations committee that Tyler was the chosen CAD, RMS and JMS. There were some hurdles that they were overcoming regarding to the fire aspects. The group will be meeting with some clients who have made specific changes. On February 5<sup>th</sup> Jim Hawkins will hold a meeting to get any new board members up to speed.

##### **b. CenCom Starcom – Update**

The Executive Board moved forward with the approval of the contract. We are preparing with Motorola and Miner. There are some steps that must be accomplished before the start of the project. Installation of a new UPS system along with the electrician coming in. We will have to work with our back ups PSAP's to allow the power interruption without disruption of service.

#### **IX. New Business**

##### **a. CenCom Lease Renewal and Other Options**

The CenCom lease is up for renewal. The Village of Round Lake Beach is looking for a CenCom to come up with a plan of different options. Chief Rivera spoke about the growth

and upcoming use of the facility. A discussion will start soon regarding the 2/4yr lease. This will be brought to the Executive Board. A Discussion ensued.

**b. Budget (FYE 22 Draft)**

The Budget will be handed over to the Finance Committee. Chief Rivera recommended that this budget be handed to the Finance Committee. This will be an informational item for the Chiefs. There will be more meetings with the Finance Committee regarding the Budget. Chief Dorn asked a question regarding the distribution of JETS Money on how the breakdown was figured. It was explained that the percentage is broke down by call volume.

**c. Re-evaluate the Funding Formula**

This has not been looked at in some time. This was originally set up based on nature codes, and call volume. Chief Rivera stated that this is something that the Finance Committee can look at. The Finance Committee has a report ready for the Executive Board. The Funding formula was revisited last in 2010.

**X. Closed Session**

Motion to enter closed session at 10:30 am

Motion by Chief Cokefair, seconded by Chief Formica to end closed session at 10:50am

**XI. Action, if any from closed session**

No action to be taken from closed session

**XII. Informational Items/Good of the Organization**

Nothing to report

**XII. Next Chief Operations meeting is February 18, 2021**

**XIII. Adjournment**

Chief Formica made motion to adjourn, second by Chief Cokefair. Voice vote: all ayes; no nays, motion carried. Chief Roehlk and Chief Christian were absent for this vote.

The meeting adjourned at 10:52 a.m.

Respectfully submitted,



Chief George Filenko

Minutes transcribed by Nichol Whitfield