



CenCom E 9-1-1 Public Safety Communications Center

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CenCom E9-1-1 Communications Center Executive Board of Directors Meeting Minutes February 4, 2020

I. Call Meeting to Order

On Tuesday, February 4, 2020 at 1:00 p.m. Chairman MacGillis called the meeting of the Executive Board of Directors to order. The meeting was conducted at Round Lake Police Department, 741 W. Townline Road, Round Lake, Illinois.

II. Roll Call

Roll call of the Executive Board of Directors was taken. The following Members of the Board were:

<u>Name</u>	<u>Community Agency</u>	<u>Status</u>
Mayor Lawrence Hanson	Village of Antioch	Absent
President Karen Darch	Village of Barrington	Present
Mayor Dan MacGillis	Village of Round Lake	Present
Mayor Rich Hill	Village of Round Lake Beach	Present
Mayor Terrance Lumpkins	Village of Round Lake Heights	Absent
Mayor Linda Lucassen	Village of Round Lake Park	Present
Director Bob Newport	Round Lake Area Park District	Absent
Chief Greg Formica	Greater Round Lake FPD	Present
Chief Jon Cokefair	First Fire Protection Dist. of Antioch	Present

Also, in attendance were: CenCom Executive Director Lisa Berger, Deputy Director Nichol Whitfield, Round Lake Beach Chief Gil Rivera, CenCom Attorney Ericka Thomas

III. Public Comment

There was no public comment.

IV. Presentation – CenCom Strategic Planning/Goals Summary by William Balling WRB, LLC

William Balling presented the final segment of the Strategic Plan and Goal Setting Session. In October we meet with a selected group of elected officials, professional chiefs and CenCom staff to look at a wide variety of issues related to the future.

Proudly serving Antioch, Barrington, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake Park, Round Lake Area Park District, Greater Round Lake Fire Protection District and the First Fire Protection District of Antioch

We went through a series of exercises with the teams regarding the SWOT analysis. We also ran a second exercises which was called a PESTOL analysis, that produced some interesting roles with CenCom. This was a good group and we were able to have some breakout session. We came up with 6 basic goals and several strategies to support those goals and the fundamental ways to keep with the prioritization of the goals and strategies. A Summary of the goals that are outlined in the report were gone over.

V. Approval of the meeting minutes – September 24, 2019

Mayor Lucassen made a motion to approve the meeting minutes for September 24, 2019 second by President Darch. Roll call vote: all ayes; no nays, motion carried. Mayor Lumpkins, Mayor Hanson and Director Newport were absent for this vote.

VI. Executive Director's Report

Director Berger provided the following highlights from the report:

- Supervisor Sofie was presented with the Illinois APCO Supervisor of the year award.
- There were 3 employees that were recognized for Life Saver awards in 2019. By the Round Lake Fire Department were Carmen Martin, Tiffany Diaz. Barrington Fire Department recognized Nick Flood.
- There were 3 5-year benchmarks celebrated by our employees, Supervisor Matt Vergin, Telecommunicator Nick Flood and Martha Long
- The fourth open Supervisor position was filled with an internal candidate, Ryan Foszcz
- Working with the Barrington Police Department and the Barrington School District 220, Cencom became one of the first communications centers to have direct communications with a school district.
- Starcom has loaned CenCom portables to complete testing in the area.
- CenCom annual Report is out. Along with this was the MABAS report.

VII. Chief Operations Board Report

Chief Rivera shared the following from last weeks' Operations Board Meeting:

- 1) Chief Arie sent out an evaluation tool for Director Berger. Those will need to be sent back to him and then forwarded to the Executive Board.

VIII. Old Business

a. CenCom Strategic Planning / Goals

Director Berger & Deputy Director Whitfield participated in the sessions. Director Berger stated that the goals were right on target, and parallel with what Lake County is going through. We are actively moving forward with some of the goals that were set fourth in the report. Timelines and checkpoints will be put into place and communicated with the Boards. A Discussion ensued regarding if we need to get outside assistance regarding marketing.

Chief Formica left the meeting at 1:35pm

Chief Cokefair made a motion to accept the Strategic Plan as presented, second by Mayor Lucassen.

b. Regional Consolidation Update

Director Berger submitted in the report the presentation from Mission Critical Partners. February 13th there is a meeting to review where each agency/village is at with the report. CenCom has clear direction from the board to remain with the Tier 1.

IX. New Business

a. CenCom Capital Improvement Plan

Capital Improvement Plan submitted in the packet. This is a detailed document. Thank you to Chief Gillette on his assistance with the document. This was presented to Chiefs and was approved to move forward.

Chairman MacGillis had some suggestions on cleaning up the document. There was a discussion regarding the financing and how to go about getting quotes from Motorola for these items and what would be included in the quotes regarding programming.

b. Budget FYE 2021 (draft)

Director Berger stated the budget was submitted in the packet. Some of the highlights in the budget are links from the working budget and the corresponding sheet. The rent increase and the detention increase due to a loss of a member agency. There is a change with the Alarm service for Barrington & Round Lake Fire. A Fulltime secretary position was placed in the budget.

There was a discussion regarding the changes in the price from FYE20 vs FYE21 regarding the phone charges. Also discussed was description on some line items regarding language.

X. Closed Session

None

XI. Action, if any, from closed session

None

XII. Items not on the agenda

Mayor Hill asked regarding a meeting with FirstNet. Director Berger spoke about attending a meeting with Chief Arie and FirstNet. FirstNet is behind on getting the information out.

XIII. Next Meeting

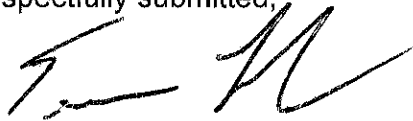
April 28, 2020

XIV. Adjournment

Chief Cokefair made a motion to adjourn, second by Mayor Lucassen. Voice vote; all ayes; no nays, motion carried. Mayor Lumpkins, Mayor Hanson, Chief Formica and Director Newport were absent for this vote.

Meeting adjourned at 2:20p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'T. Lumpkins', written in a cursive style.

Mayor Terrance Lumpkins
Secretary

Minutes taken and transcribed by:
Nichol Whitfield