



## CenCom E 9-1-1 Public Safety Communications Center

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### CenCom E9-1-1 Communications Center Chiefs' Operations Board Meeting Minutes December 19, 2019

#### I. Call Meeting to Order

On Thursday, December 19, 2019 at 10:00 a.m. Chief Formica called the meeting to order. The meeting was conducted at the Round Lake Police Department, 741 W. Townline Road, Round Lake, Illinois.

#### II. Roll Call

Roll call of the Chief Operations Board was taken. The following Members of the Board were:

<u>Name</u>	<u>Community Agency</u>	<u>Status</u>
Chief Dorn	Village of Barrington	Absent
Chief Arie	Village of Barrington	Absent
Deputy Chief Wilde	Village of Round Lake Beach	Present
Chief Roehlk	Village of Round Lake Heights	Present
Chief Filenko	Village of Round Lake Park	Absent
Chief Kalodimos	Round Lake Area Park District	Present
Chief Formica	Greater Round Lake FPD	Present
Commander Molidor	Village of Round Lake	Present
Chief Huffman	Village of Antioch – PD	Present
Chief Cokefair	First Fire Protection District of Antioch	Present

Also, in attendance were Lisa Berger, CenCom Executive Director, Nichol Whitfield, CenCom Deputy Director and Renee Kenney, Administrative Secretary.

#### III. Public Comment

There was no public comment.

#### **IV. Appreciation Award**

Director Berger presented an Appreciation Award to Chief Kalodimos.

#### **V. Approval of meeting minutes November 21, 2019**

Chief Huffman made a motion to approve meeting minutes for November 21, 2019, second by Chief Roehlk. Voice vote: all ayes; no nays, motion carried. Chief Arie, Chief Dorn and Chief Filenko were absent for this vote.

#### **VI. Approval of Treasurer's Report – November 2019**

Chief Roehlk made a motion to approve the Treasurer's Report for November 2019, second by Chief Kalodimos. Voice vote: all ayes; no nays, motion carried. Chief Arie, Chief Dorn and Chief Filenko were absent for this vote.

#### **VII. Approval of the Payment of the Bills November 2019, in the amount of \$28,279.88**

Chief Huffman made a motion to approve the payment of the bills for the period of November 2019 in the amount of \$28,279.88 second by Chief Cokefair. Roll Call vote: all ayes; no nays, motion carried. Voice vote: all ayes; no nays, motion carried. Chief Arie, Chief Dorn and Chief Filenko were absent for this vote.

#### **VIII. Director's Report**

Director Berger highlighted the following items:

A milestone anniversary 5 year for Martha. Martha was presented with a five-year pin. The fourth Communications Supervisor position has been filled with internal candidate, Ryan Foszcz.

Solacom (New telephone system) update: just completed a site survey with one of the Solacom engineers. The survey included an evaluation of our equipment and an infrastructure assessment. There will be a couple of kick-off meetings in January.

Starcom update: we have identified different locations where there has been issues with radio coverage. We will be deploying StarCom portables for testing in Round Lake.

The November MABAS dispatch report has been submitted

The 4 teams in the Center decorated 4 doors in the communications center as a competition/team-building contest and the doors were rated 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>. The Director invited everyone to come up to dispatch to see the decorations in person.

#### **IX. Old Business**

##### **a. Regional Consolidation Update**

Director Berger stated there have been several workgroups regarding data gathering for the RFP together for the RSM/JMS/MDC and CAD. Director Berger sent out a survey to the Chiefs to complete. The survey is for capturing feedback on system requirements. The survey is broken down into sections—the jail, fire records management, law enforcement management, computer aided dispatch and mobile. Director Berger reported that there are three meetings today—JMS, CAD and mobile. Also, Director

Berger is participating in the kickoff meeting today for the Illinois APCO Technology Committee.

b. Infor/EnRoute CAD Mobile Update

Director Berger reported that there will be dates sent out for a 2-hour mobile review session. Members of LC ETSB will come out and provide instructions on how to use different applications on the mobile data terminal in the squad cars. Each member agency will need to identify participants.

c. Starcom – Updates and Testing

Director Berger reported about this in her report regarding pushing out the portables to identify the trouble areas.

**X. Closed Session**

There was no closed session.

**XI. Action, if any from closed session**

There was no closed session.

**XII. Informational Items/Good of the Organization**

Chief Kalodimos thanked everyone and expressed his gratitude.

**XIII. Next Chief Operations meeting is January 16, 2020**

The next Chief Operations Board meeting is January 16, 2020 at 10:00 a.m.

**XIV. Adjournment**

Chief Huffman a motion to adjourn, second by Chief Cokefair. Voice vote: all ayes; no nays, motion carried. Chief Arie, Chief Dorn and Chief Filenko were absent for this vote.

The meeting adjourned at 10:13 a.m.

Respectfully submitted,



Chief George Filenko

Minutes transcribed by  
Renee Kenney, Administrative Secretary